

INCORPORATION OF MALTESE COMPANY

Requirements and Checklist

Requirements for incorporation:

1. Company name desired
2. Registered address in Malta*
3. Main trading object/line of business
4. Director/s and respective home/office address
5. Shareholder/s and respective home/office address
6. Secretary and respective home/office address

*If a Maltese address is not available, we can introduce you to a local business centre that can provide you with a dedicated hot desk and an address that can be used by the company. As this would be a third-party service, there will be separate charges directly billed by this provider.

Initial due diligence documents needed for individual involvements and Ultimate Beneficial Owners (UBOs):

1. Identity Card and/or Passport
2. Proof of Address
3. Professional reference letter of character nature
4. Compliance document provided by us, filled and signed

Initial due diligence documents needed for corporate involvements:

1. Organigram/Structure Chart up to the UBOs
2. Company Profile
3. Certificate of Incorporation
4. Memorandum & Articles
5. Company Registers
6. Share Certificates
7. Professional Reference Letter
8. Certificate of Good Standing
9. Certificate of Incumbency
10. Source of Funds Declaration

All documents must be submitted in English and should not be older than 3 months. If these are available in any other language, we can send you a quote for translation services by an official translation agency.

All documents must be provided as a certified true copy of the original from a lawyer/notary/accountant. Certification must include: Full name of certifier, date, contact details and statement that the document is a true copy of the original.

- If the certifications are done by an EU warrant holder, we need to verify the certifier by collecting a copy of his/her professional warrant or confirm the online register where we can verify the professional person.
- If the certifications are done by a non-EU profession person, the documents have to be apostilled.

Once the due diligence process is approved, we will provide you with the onboarding documents for signatures.

For more information contact us on info@fairwindsmanagement.net.